

**Tax and Accounting Services**  
**Fee structure**  
**Jul-22**



<b>Income Tax Returns</b>	<b>Excl. VAT</b>	<b>Incl. VAT</b>
Basic tax return - only Medical aid and Retirement annuity deductions	R450	R518
Intermediate tax return - basic return plus travel allowance, rental income	R600	R690
Advanced tax return - Commission earner	R750	R863
Sole proprietor and Independent Contractors	R1 150	R1 323
Submission of documentation on verification	R350	R403
Review of auto-assessment	R350	R403
Provisional tax return	R600	R690

<b>Other SARS related applications/enquiries</b>	<b>Excl. VAT</b>	<b>Incl. VAT</b>
VAT Registration	R1 500	R1 725
PAYE Registration	R750	R863
UIF Registration	R750	R863
Registered Representative Application	R400	R460
Tax Clearance Certificate	R500	R575
Emigration Tax Clearance Certificate	R750	R863
Foreign Investment Allowance Clearance Certificate	R1 500	R1 725
General SARS Enquiries	R350	R403

<b>Bookkeeping &amp; Management accounts</b>	<b>Excl. VAT</b>	<b>Incl. VAT</b>
0-50 transactions per month	R1,150 pm	R1,323 pm
51-100 transactions per month	R1,650 pm	R1,898 pm
101-200 transactions per month	R2,300 pm	R2,645 pm
201-300 transactions per month	R3,300 pm	R3,795 pm
300-500 transactions per month	R5,500 pm	R5,325 pm

<b>Financial Statements</b>	<b>Excl. VAT</b>	<b>Incl. VAT</b>
Unaudited, compilation only with notes	R5 000	R5 750

<b>Payrolls</b>	<b>Excl. VAT</b>	<b>Incl. VAT</b>
0-5 employees	R600 pm	R690 pm
6-10 employees	R1,000 pm	R1,150 pm
11-30 employees	R1,500 pm	R1,725 pm
EMP501 reconciliations	R600 each	R690 each

<b>CIPC Fees</b>	<b>Excl. VAT</b>	<b>Incl. VAT</b>
New Company registration - including one name reservation application	R1 200	R1 380
Cor 39 Application - amendment of Directors	R750	R863
Cor 21 Application - amendment of address	R500	R575
Name Reservation application	R350	R403
Change of Name application	R1 000	R1 150
Filing of Annual returns	R400	R460

<b>Other</b>	<b>Excl. VAT</b>	<b>Incl. VAT</b>
COID Return of Earnings	R500	R575
COID Letter of Good standing	R350	R403

Formal quotes provided on request.